



SPLUMA BY-LAW



Appeal Form

APPEAL FORM

In terms of Chapter 7 of the Nelson Mandela Bay Municipality Spatial Planning and Land Use Management By-Law, 2023

PART A: APPEAL

Are you appealing against the decision made by the authorised employee or Tribunal?	Y	N	If yes, indicate in Part D if the appeal is lodged against the whole decision or part thereof. If the latter applies provide a description of the part.
Are you appealing against the condition(s) of approval imposed by the authorised official or Tribunal?	Y	N	If yes, list relevant condition(s) and provide a description in Part D.
Is your appeal based on and primarily concerned with the process followed prior to the authorised official or Tribunal decision?	Y	N	If yes, specify in Part D.
Is your appeal based on and primarily concerned with the merits of the land development or land use application on which it is believed that the authorised official or Tribunal erred in coming to the conclusion?	Y	N	If yes, specify in Part D.
Date of decision:		Date received notice of decision	

PART B: APPELLANT'S DETAILS

First name(s):			
Surname:			
Company or legal person's name: (if applicable)			
Postal address:		Postal Code:	
Email:			
Tel:		Fax:	
		Cell:	

PART C: APPELLANT'S PROPERTY DESCRIPTION (Property that is affected by proposed development)			
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Number(s) of erf/erven/portions/farms or allotment area			
Physical Address			
GPS Coordination's		Town/City	

PART D: APPEAL MOTIVATION AND REASONS			
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PART E: APPEAL FEE (for completion and use by official)			
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	Appeal	R
TOTAL APPEAL FEES		R

* Appeal fees that are paid to the Municipality are non-refundable and proof of payment of the application fees must accompany the application.

PART F: ATTACHMENTS AND SUPPORTING INFORMATION AND DOCUMENTATION

Complete the following checklist and attach all the information and documentation relevant to the appeal.

Y	N	Proof of payment of appeal fees (applicant)		Y	N	Proof of delivery notice of appeal (applicant)
Y	N	Copy of decision and proof of notification		Y	N	Copy of conditions of approval
Y	N	Motivation and reasons for appeal		Y	N	Other (specify)

PART G: DECLARATION

Appellant's signature:

Full Name:

Date

FOR OFFICIAL USE ONLY:

Date received:

Received by: