

# INFORMAL TENDER ADVERT

**NELSON MANDELA BAY MUNICIPALITY**  
BUDGET AND TREASURY DIRECTORATE  
PURCHASING AND STORES DIVISION

Tender Number: CSQ06265699  
Buyer: Senekal, Miss E [00012850]

Closing Date: 2026-06-26  
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	RENOVATIONS	<p>Tenders are invited for Renovations at the Metro Police Offices in Bethelsdorp, as per uploaded specification / pricing schedule uploaded on informal tender website.</p> <p>Minimum Requirements: The following certificates is required: CIDB Registration with Grade 1GB or higher Certified copies of three different artisan certificate accredited by SETA/ETC/QCTO/NAMB for any of the following trades Building Electrical Qualification of your Site Supervisor (N6 Building/ Civil Engineering: Diploma/Advanced diploma in Building or equivalent. Pricing Schedule to be completed in full and uploaded on informal tender website Failure to comply with this requirement will render the bid non-responsive and exclude from further evaluation. For information contact Nolundi Nikelo @ 041-5061133 Compulsory Site Meeting: Friday, 19/06/2026 at 10h00 Place: Metro Police, Bethelsdorp, Bertram Road.</p>	AA184873

## THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

## Corporate Services

### RENOVATIONS OF THE METRO POLICE OFFICES - BETHELSDORP

#### SCOPE OF SERVICES NEEDED

##### 1. Introduction

The NMBM intends to enter in a once off informal contract with a suitably qualified building Contractor to renovate the Metro Police offices in Bethelsdorp.

##### 2. Project Description

The appointed contractor will be responsible for the installation of a disabled friendly ramp to access the offices and making good all the trades included in this tender.

##### 3. Scope of services required:

- a) Alterations
- b) Earthworks
- c) Concrete
- d) Carpentry and Joinery
- e) Electrical

##### 4. Tenderer's Obligations

**This tender will be adjudicated in terms of the mandatory requirements and functionality as follows:**

Minimum Criteria	YES/NO
1. CIDB Registration with <b>Grade 1GB or higher</b>	
2. Certified copies of at least <b>three (3)</b> different artisan certificates accredited by SETA/ETC/QCTO/NAMB for any of the following trades: 2.1 Building 2.2 Electrical 2.3 Qualification of your Site Supervisor (N6 – Building/Civil Engineering; Diploma/Advanced diploma in Building or equivalent.	
3. Submit fully completed pricing schedule with all items quoted on.	

**Failure to submit online any of the above before close of informal tender will be deemed non-responsive.**

## 5. Conditions of tender

Tender conditions to be that of the CIDB and GP GCC 2010 and can be provided on request.

## 6. Method of evaluation

Service providers will be evaluated based on the Grand Total including vat.

# PRICING INSTRUCTIONS

## PREAMBLE TO THE PRICING SCHEDULE

- 1.1. The contract conditions to be that of the JBCC Minor Works contract Edition 5.2 – May 2018 and the Scope of Work shall be read in conjunction with the Pricing Schedule.
- 1.2. The Tenderer is referred to the Model Preambles for Trades as recommended and published by the Association of South African Quantity Surveyors (2008 Edition), which are to be read in conjunction with and shall apply to all items in these Bills of Quantities and supplemented by the following Supplementary Preambles as well as all supplementary documentation referred to in the Bills of Quantities and all annexures.
- 1.3. This Pricing Schedule forms part of the contract documents and must be read in conjunction with all the other documents comprising the contract documents.
- 1.4. The validity of the contract shall in no way be affected by differences between the values in the Pricing Schedule and the values finally certified for payment. Work will be valued at the rates or lump sums tendered.

The Contract Price for the completed contract shall be computed from the actual quantities of work done, valued at the relevant unit rates and prices.

- 1.5. The Tenderer shall also fill in a rate against the items where the words "rate only" appear in the amount column. Although no work is foreseen under these items and no quantities are consequently given in the quantity column, the tendered rates shall apply should work under these items actually be required.
- 1.6. Rates and lump sums shall include full compensation for overheads costs, profits, incidentals,
- 1.7. The Tenderer shall fill in a rate or a lump sum for each item where provision is made it. Items against which no rate or lump sum has been entered in the Tender will not be paid for when the work is executed, as payment for such work will be regarded as being covered by other rates or lump sums in the Pricing Schedule, and rate or lump sum will be accepted as R0.00 for those items.

Tenderers shall not enter "included" against any item. Nor shall items be grouped together and a single amount entered. If a Tenderer wishes to make any alteration to the Pricing Schedule, then it should be treated as an alternative tender.

- 1.8. The values of work or provisional sums stated in the Pricing Schedule shall not be considered as restricting or extending the amount of work to be done or value of services to be supplied by the Tenderers.
- 1.9. The value of work or provisional sums in the Pricing Schedule shall not be regarded as authorization for the Tenderers to engage sub-Tenderers to execute work. The Tenderers shall obtain the Employer's approval prior to executing work or making arrangements in this regard.
- 1.10. All rates and sums of money quoted in the Pricing Schedule shall be in South African Rands and whole cents. Fractions of a cent shall be discarded.
- 1.11. For the purposes of this Pricing Schedule, the following words shall have the meanings hereby assigned to them:

Item:	The numbering in a logical order.
Description:	The item descriptions in accordance with various stages in the Scope of Work.
Unit:	The unit of measurement for each item.
Quantity:	Number of units of work for each item.
Rate:	The payment per unit of work at which the Tenderer tenders to do the work.
Amount:	The quantity of an item multiplied by the tendered rate of the (same) item.

- 1.12. The units of measurement indicated in the Pricing Schedule are metric units. The following abbreviations may appear in the Pricing Schedule.

No	=	number
sum	=	lump sum
Prov sum	=	Provisional sum
%	=	per cent
m	=	meter
m <sup>2</sup>	=	square meter
m <sup>3</sup>	=	cubic meter

### **CORRECTION OF ENTRIES MADE BY TENDERER**

*Any entry made by the Tenderer in the Pricing Schedule, forms, etc., which the tenderer desires to change, shall not be erased or painted out. A line shall be drawn through the incorrect entry and the correct entry shall be written above in black ink and the full signature of the Tenderer shall be placed next to the correction.*

## PRICING SCHEDULE

### APPOINTMENT OF A BUILDING CONTRACTOR TO RENOVATE THE METRO POLICE OFFICES IN BETHELSDORP.

NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<b>PREAMBLES:</b>				
	The Informal Tenderer is referred to the relevant clauses in the latest edition of the Model Preambles for Trades and to the Supplementary Preambles.				
	Rubble resulting from breaking down, demolishing, etc. is to be removed from the site by the Contractor on an on going basis to avoid accumulation of mounds of such rubble or earth.				
	<b>General</b>				
	Unless otherwise described the Preambles and full descriptions of the other sections shall apply equally to this section.				
	All voids in ground consequent upon the pulling or cutting are to be filled in with clean earth well consolidated and rammed up to ground level and made good with the required finish to the satisfaction of the NMBMM , Officials.				
	Allow for watering the works by spraying to prevent any nuisance from dust etc., and supply, erect, maintain and remove on completion all temporary dust screens, etc required.				
	Allow for protecting all existing work liable to suffer damage (i.e. walls, finishes, floors, windows, etc.) from damage during the building operations, alterations, etc., and from make good all work damaged with new material to match existing to the approval of NMBMM , Officials				

Provide, erect where directed, maintain for the duration of the contract and remove and make good at completion a hoarding formed of corrugated iron or timber boarding supported as necessary on framing with posts let into ground, complete with lockable pedestrian and vehicular gates.				
Rate is inclusive of all amounts involved in doing the activity, thus no other amount will be included				
<b>ALTERATIONS</b>				
REMOVAL OF EXISTING WORK				
<b>Take and remove safe and install in another office</b>				
Relocate small safe to another office and make good.	Item	1	R	R
<b>EARTHWORKS</b>				
<b>SITE CLEARANCE</b>				
Clear site of all vegetation, rubbish, debris, etc. Taking heed to be careful of any services in the ground	m2	45	R	R
<b>EXCAVATIONS</b>				
Excavate in earth not exceeding 2m deep, keeping the natural sloping gradient.	m3	9	R	R
Filling with approved G7 material supplied and carted onto site by the contractor, compacted to a density of at least 95% mod AASTHO.	m3	4	R	R
Extra over excavations for carting away excavated material from site to another area.	m3	9	R	R
<b>CONCRETE</b>				

	25MPa/19mm concrete				
	Ramp	m3	7	R	R
	Finish top surface of concrete to a broom-swept finish:				
	To falls - ramps	m2	70	R	R
	Smooth formwork to sides:				
	Edges, risers, and reveals not exceeding 300mm high or wide	m	20	R	R
	Type 245 mesh fabric reinforcement in concrete beds, slabs, etc.	m2	70	R	R
	10mm Expansion joint not exceeding 300mm high	m	10	R	R
	<b>CARPENTRY AND JOINERY</b>				
	Supply and install sitting 2100x500x530mm (to match existing)	No	1	R	R
	Adjust existing sitting to fit into new space	Item	1	R	R
	Supply and fit backing to sitting: 2100x500x430mm	No	1	R	R
	Ditto, but 2360x500x430mm	No	1	R	R
	Ditto, but 2420x500x430mm	No	1	R	R
	Supply and fit bar counter, wall-mounted on brackets 2700x500x350mm	No	1	R	R
	<b>ELECTRICAL</b>				
	Move switches, light panels, etc. Including conduits and all electrical issues	Item	1	R	R
				<b>Sub-Total</b>	R

SECTION	DESCRIPTION	AMOUNT (EXCL.VAT)
1	ALTERATIONS	R
2	EARTHWORKS	R
3	CONCRETE	R
4	CARPENTRY AND JOINERY	R
5	ELECTRICAL	R
6	HEALTH AND SAFETY FILE	R
	<b>SUB-TOTAL</b>	R
5	CONTINGENCY @ 10%	R
	<b>TOTAL EXCL VAT</b>	R
	<b>ADD 15% VAT</b>	R
	<b>TOTAL INCL VAT</b>	R
	<b>TOTAL VALUE OF OFFER</b>	R

Signed ..... Date .....

Name ..... Position .....

Supplier Name .....

**Pricing schedules - before close date+time**

The **fully** completed pricing schedule/pricing document must be uploaded to the Informal Tender Portal by the stipulated closing date and time. Failure to comply with this requirement will render the bid non-responsive and excluded from further evaluation.

**NB!! Price/s submitted must include VAT, weather you are VAT registered or not, in line with the PPPFA of 2022 and section 64 of the VAT Act, No 89 of 1991.**



## PRICING SCHEDULE

### APPOINTMENT OF A BUILDING CONTRACTOR TO RENOVATE THE METRO POLICE OFFICES IN BETHELSDORP.

NO	DESCRIPTION	UNIT	QTY	RATE	AMOUNT
	<b>PREAMBLES:</b>				
	The Informal Tenderer is referred to the relevant clauses in the latest edition of the Model Preambles for Trades and to the Supplementary Preambles.				
	Rubble resulting from breaking down, demolishing, etc. is to be removed from the site by the Contractor on an on going basis to avoid accumulation of mounds of such rubble or earth.				
	<b>General</b>				
	Unless otherwise described the Preambles and full descriptions of the other sections shall apply equally to this section.				
	All voids in ground consequent upon the pulling or cutting are to be filled in with clean earth well consolidated and rammed up to ground level and made good with the required finish to the satisfaction of the NMBMM , Officials.				
	Allow for watering the works by spraying to prevent any nuisance from dust etc., and supply, erect, maintain and remove on completion all temporary dust screens, etc required.				
	Allow for protecting all existing work liable to suffer damage (i.e. walls, finishes, floors, windows, etc.) from damage during the building operations, alterations, etc., and from make good all work damaged with new material to match existing to the approval of NMBMM , Officials				

Provide, erect where directed, maintain for the duration of the contract and remove and make good at completion a hoarding formed of corrugated iron or timber boarding supported as necessary on framing with posts let into ground, complete with lockable pedestrian and vehicular gates.				
Rate is inclusive of all amounts involved in doing the activity, thus no other amount will be included				
<b>ALTERATIONS</b>				
REMOVAL OF EXISTING WORK				
<b>Take and remove safe and install in another office</b>				
Relocate small safe to another office and make good.	Item	1	R550.00	R550.00
<b>EARTHWORKS</b>				
<b>SITE CLEARANCE</b>				
Clear site of all vegetation, rubbish, debris, etc. Taking heed to be careful of any services in the ground	m2	45	R65.00	R2,893.80
<b>EXCAVATIONS</b>				
Excavate in earth not exceeding 2m deep, keeping the natural sloping gradient.	m3	9	R140.00	R1,246.56
Filling with approved G7 material supplied and carted onto site by the contractor, compacted to a density of at least 95% mod AASTHO.	m3	4	R670.00	R2,982.84
Extra over excavations for carting away excavated material from site to another area.	m3	9	R65.00	R585.00
<b>CONCRETE</b>				

	25MPa/19mm concrete				
	Ramp	m3	7	R2,860.00	R20,020.00
	Finish top surface of concrete to a broom-swept finish:				
	To falls - ramps	m2	70	R90.00	R6,300.00
	Smooth formwork to sides:				
	Edges, risers, and reveals not exceeding 300mm high or wide	m	20	R185.00	R3,700.00
	Type 245 mesh fabric reinforcement in concrete beds, slabs, etc.	m2	70	R135.00	R9,450.00
	10mm Expansion joint not exceeding 300mm high	m	10	R140.00	R1,400.00
	<b>CARPENTRY AND JOINERY</b>				
	Supply and install sitting 2100x500x530mm (to match existing)	No	1	R3,890.00	R3,890.00
	Adjust existing sitting to fit into new space	Item	1	R687.00	R687.00
	Supply and fit backing to sitting: 2100x500x430mm	No	1	R3,890.00	R3,890.00
	Ditto, but 2360x500x430mm	No	1	R4,320.00	R4,320.00
	Ditto, but 2420x500x430mm	No	1	R4,550.00	R4,550.00
	Supply and fit bar counter, wall-mounted on brackets 2700x500x350mm	No	1	R4,022.80	R4,022.80
	<b>ELECTRICAL</b>				
	Move switches, light panels, etc. Including conduits and all electrical issues	Item	1	R4,500.00	R4,500.00
				<b>Sub-Total</b>	<b>R74,988.00</b>

SECTION	DESCRIPTION	AMOUNT (EXCL.VAT)
1	ALTERATIONS	R 550.00
2	EARTHWORKS	R 7 708.20
3	CONCRETE	R 40 870.00
4	CARPENTRY AND JOINERY	R 21 359.80
5	ELECTRICAL	R 4 500.00
6	HEALTH AND SAFETY FILE	R 3 500.00
	<b>SUB-TOTAL</b>	R 78 488.00
5	CONTINGENCY @ 10%	R 7 848.80
	<b>TOTAL EXCL VAT</b>	R 86 336.80
	<b>ADD 15% VAT</b>	R 12 950.52
	<b>TOTAL INCL VAT</b>	R 99 287.32
	<b>TOTAL VALUE OF OFFER</b>	<b>R 99 287.32</b>

Signed .....

Date .....

Name .....

Position .....

Supplier Name.....

