

**APPLICATION FOR JOB RETENTION FUND  
FOR RETENTION OF TOURISM HOSPITALITY JOBS  
PLEASE COMPLETE IN BLOCK LETTERS**

**A. PROPERTY INFORMATION**

Name of Business	<input type="text"/>		
Physical Address	<input type="text"/>		
Owner(s) Name	<input type="text"/>	Surname	<input type="text"/>
ID Number	<input type="text"/>		
Telephone No	<input type="text"/>	Cellphone No	<input type="text"/>
E-mail address	<input type="text"/>		

**B. EMPLOYEE DETAILS:**

NAME	SURNAME	ID	PERIOD NOT EMPLOYED	SALARY PER MONTH

**C. COMPULSORY DOCUMENTS:**

All Documents Attached (YES/NO)

- I. Fully Completed application on the prescribed form (this application form)
- II. ID copies of Owners, and certified copies of each Employee.
- III. Certified Copy of Valid Liquor Licence from the Eastern Cape Liquor Board.

This application is a formal request for assistance from the Nelson Mandela Bay Municipality only and does not guarantee that an incentive will be provided by the municipality, in part or as a whole. The incentive is for a stipend for a maximum of 2 employees per Tavern for up to 2 months per employee that was dismissed or on short pay due to the impact of covid-19 lockdown regulations. Employees must return to work for the period of funding approved. The municipality will endeavour to provide this assistance while there is budget available for this, on a first come first serve basis, where fully completed applications are received and the business meets all requirements. The assistance is limited and will be reviewed monthly and thus could be extended/retracted for various reasons that will be communicated. If application is successful, each employee would require proof of residence, proof of banking details, and certified copies of ID documents.

**APPLICATIONS CLOSE ON 12 MARCH 2021 – 15H00.**

**Completed applications to be submitted to The Business Place at [businessrescue@tbp.co.za](mailto:businessrescue@tbp.co.za) or alternatively call The Business Place office at 041 450 1940 to make alternative arrangements.**