

**SUPPLEMENTARY VALUATION REVIEW FORM**

**AGRICULTURAL HOLDING OR FARM PROPERTY**

The Valuation Office will mail an acknowledgement of receipt letter within four weeks of receipt of a review form. Should you not receive such a notification kindly contact the Customer Care Centre on 041-506 5555

RETURN THE COMPLETED FORM TO:

**THE CITY MANAGER  
NELSON MANDELA BAY MUNICIPALITY**

Postal Address:  
P.O. BOX 834  
Port Elizabeth  
6000

E-MAIL: [customercare@mandelametro.gov.za](mailto:customercare@mandelametro.gov.za)

FARM NO. .... FARM NAME: .....

PORTION NO. .... REGISTRATION DIVISION: .....

Reason for query .....

(Please note with any query reasons should be provided and examples)

Registered Owner of Property			
Identity No.	Company or c.c. Registration No.		
Physical Address of Owner			Code
Postal Address of Owner			Code
Telephone No.	Home	Work	
	CELL	FAX	
E-Mail Address			

**PROPERTY DETAILS:-**

PHYSICAL ADDRESS  CODE:

EXTENT OF PROPERTY  M<sup>2</sup>

MUNICIPAL ACCOUNT NO  (If available)

**INDICATE NUMBER OR STATE YES/NO IN APPROPRIATE BOX**

No. of Bedrooms	No. of Bathrooms	Kitchen	Lounge
Dining Room	Lounge/Dining Room	Study	Playroom
Television Room	Laundry	Separate Toilet	
Other		Other	
Other		Other	

Complete: Farm/Holding Name/No. .... Portion/Holding No. ....

**PLEASE COMPLETE THE BOTTOM OF EACH PAGE**

Swimming Pool		Dwelling		M <sup>2</sup>
Tennis Court		Garage		M <sup>2</sup>
Other		Carport		M <sup>2</sup>
Other		Other		M <sup>2</sup>

**OTHER BUILDINGS – ATTACH AS ANNEXURE A**

BUILDING NO.	DESCRIPTION	SIZE M2	CONDITION	IS THE BUILDING FUNCTIONAL
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**IS ANY PORTION OF THE PROPERTY USED FOR ANY PURPOSE OTHER THAN AGRICULTURE?**  
(e.g. Business, mining, eco-tourism, trading in or hunting game)

TICK	
YES	NO

IF YES – DESCRIBE THE USE(S) \_\_\_\_\_

IF NECESSARY PROVIDE ANNEXURE B \_\_\_\_\_

**LAND USE ANALYSIS**

CONDITION OF FENCES		
GOOD	AVERAGE	POOR
AREA GAME FENCED		Ha

NON AGRICULTURAL (REFER TO 3.3)	ha
GRAZING	ha
UNDER IRRIGATION	ha
DRY LAND	ha
PERMANENT CROPS	ha
OTHER	ha
OTHER	ha
OTHER	ha
TOTAL	ha

NUMBER OF BOREHOLES	
OUTPUT LITRES/HOUR	
DAMS	
CAPACITY	

IS THE PROPERTY EXPOSED TO A RIVER?			
YES		NO	

**SALE TRANSACTIONS (OF OTHER PROPERTIES IN THE VICINITY) USED BY THE OBJECTOR IN DETERMINING THE MARKET VALUE OF PROPERTY OBJECTED TO (IF INSUFFICIENT SPACE PROVIDED ANNEXURE D)**

HOLDING/PORCION NO.	AGRICULTURAL HOLDING/FARM	DATE OF SALE	SELLING PRICE

Query Details	Particulars as reflected in the Valuation Roll	Changes Requested
Description of the Property No.		
Extent		
Market Value		
Category		
Name Of Owner		

Complete: Farm/Holding Name/No. .... Portion/Holding No. ....

**PLEASE COMPLETE THE BOTTOM OF EACH PAGE**

**ADVERSE FEATURES AND/OR FURTHER REASONS IN SUPPORT OF THIS QUERY (ANNEXURES CAN BE PROVIDED)**

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**I, FULL NAME:** .....

**SIGNATURE:** .....

**DATE:** .....

**HEREBY DECLARE THAT THE INFORMATION AND PARTICULARS SUPPLIED ARE TRUE AND CORRECT TO OUR/MY KNOWLEDGE**

**OFFICIAL USE**

**SECTION 8: DECISION OF MUNICIPAL VALUER**

DESCRIPTION OF THE PROPERTY/UNIT NO.	
CATEGORY	
PHYSICAL ADDRESS/DOOR NO./FLAT NO.	
EXTENT	
MARKET VALUE	
NAME OF OWNER	

**REASONS FOR THE MUNICIPAL VALUER**

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**NAME OF MUNICIPAL VALUER/ASSISTANT MUNICIPAL VALUER\***

Delete whichever if not applicable

**SIGNATURE:**


**DATE**

YEAR	MONTH	DAY

**SECTION 9: NOTIFICATION OF OUTCOME**

	SIGNATURE	DATE
VALUATION ROLL ADJUSTED		
OBJECTOR NOTIFIED		
OWNER NOTIFIED		
SECTION 52(1)(a) WHERE APPLICABLE		

Complete: Farm/Holding Name/No. .... Portion/Holding No. ....

**PLEASE COMPLETE THE BOTTOM OF EACH PAGE**