

INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY BUDGET AND TREASURY DIRECTORATE PURCHASING AND STORES DIVISION

Tender Number: CSQ08265817
Buyer: Hafkie, Mr NP [00021193]

Closing Date: 2026-08-28
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	SUPPLY & INSTALL AIR CONDITIONING SYSTEM-WOOL BOARD EXCHANGE	Supply & install air conditioning system at Wool board exchange. Specifications & pricing schedule available on N.M.B.M. web-site. Pricing schedule to be uploaded on N.M.B.M. web-site on or before closing date & time.-Compulsary. Compulsary site meeting: Venue:Woolboard Exchange near Feather Market centre ,Baaken street Gqeberha Date: Friday 21 August 2026 Time: 10:30am Short listed bidders to provide brochure & supporting documents within 72 hours after request,failing to provide will exclude your submission from further evaluation. For futher information please contact: Ms.N.Mqolombeni on Tel.no.041-506 1355 E-Mail:nmqolombeni@mandelametro.g ov.za	AA168387/1

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

Corporate Services

INFORMAL TENDER-AA168387

SCOPE OF WORK AND SPECIFICATION

1. Purpose

To Supply and install 210 000BTU packaged unit.

2. Background

To ensure adequate climate control and indoor air comfort

3. Scope of Work

DESCRIPTION OF WORKS:

Conditions of Informal Tender	1. Informal tender is open for all CIDB 2(ME) and higher contractors. 1.1 A copy of the Active CIDB registration or Registration Number to be submitted as a returnable schedule. 1.2 Verification of Active CIDB registration will be done on the day of scoring 2. Orders will be issued based on the CIDB grading per year. 3. Tender conditions to be that of the CIDB and GP GCC 2010 4. Please take note that should you not complete the work within the delivery period, the NMBM reserves the right to cancel the Order in terms of clause 23.2 of the GP GCC 2010. 5. Please further take note that Contingency has been allowed for in the Returnable Pricing Schedule and as per clause 18 and 25 of the GP GCC 2010. Authorisation must be received from the Project Manager prior to work being performed on site. Take note that this is a percentage of the amount to do the works for unexpected / unforeseen events, which gets deducted from the offered price if not required. 6. The rates supplied by the Service Provider are deemed to be all inclusive. Including the provision of security where necessary to guard the material delivered on site. Note: NMBM is not responsible for lost or stolen items or materials on site that belong to the contractor, the contractor is solely responsible for the security of its belonging
Functionality	<u>WOOLBOARD EXCHANGE</u> <u>COUNCIL CHAMBER</u> • Supply and install 210 000BTU packaged unit.

Scope of Work

A. Removal of Existing System

Disconnect existing electrical and mechanical services

Dismantle and remove:

Existing air conditioning units

Existing ductwork

Compressors

Fans

All redundant components

Cart away and dispose of materials at an approved facility

Comply with environmental and statutory regulations

B. Supply and Installation of New HVAC System

Supply and install:

210,000 BTU packaged unit

New compressors (complete internal system)

condensers

3 × axial fans

Ensure proper placement and mounting of all equipment

C. New Ductwork Installation

Design and install completely new duct system

Supply and install:

Ducts and fittings

Supports and hangers

Thermal insulation

Diffusers and grilles

Dampers

Ensure efficient air distribution throughout the building

	<u>D. Electrical Works</u> <u>Supply and install:</u> Control panels Isolators Electrical cabling and connections Connect system to existing power supply Ensure compliance with electrical standards <u>E. Testing and Commissioning</u> Test complete system operation Perform: Air balancing System calibration Refrigerant charging Performance verification Ensure compliance with: Manufacturer specifications Relevant industry standards <u>F. Compliance</u> All work must comply with: SANS 10173 (South African HVAC standards) Manufacturer's installation guidelines Local building and electrical codes
Requirements	<u>General</u> ○ A Health & Safety file is a requirement for this informal tender. ○ Contractor to confirm price and delivery date submitted before order is approved. ○ The contractor must, within 3 days of receiving the letter of appointment or order number from SCM, submit a scheduled programme with clear commencement and completion. Take into account the delivery date submitted on the offer.

	○ Should a contractor fail to comply with the specification or schedule programme submitted, the PM will on behalf of the client give notice of its intention to terminate the order. If the contractor does not remedy the non-performance, the order will be terminated within 3 working days. ○ Rubble to be removed daily from site. ○ No Part Payment will be made in this contract. Service providers to ensure that there is adequate funding to do the works. ○ Working hours are to be weekdays between 08H00 and 16H00. After hours or non- working hours and weekends to be approved by Project Manager. No additional labour to be incurred by NMBM on work done after hours ○ The service provider is to use local ward-based labour. Further take note that, for projects that are R 30 000-00 and above, the service provider is to complete EPWP certificates and supply all necessary documentation when submitting an invoice. For more information, contact Brian Mabusela on 0415061093 ○ Service provider to ensure that all staff sign attendance register daily. ○ SITE MEETING IS COMPULSORY. Date and time to be confirmed. ○ Only Service Providers registered on the Municipal database, tender will be considered. ○ Returnable Schedule with the Returnable as per SCM requirements
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Minimum Requirements

- Provide SAQCC Gas certificate, proof of refrigeration trade certificate, Gas Safe handling certificate, electrical trade certificate and qualified Technician with 3 years' experience installing Air-Conditioners
- Provide CIBD2 (ME)certificates and higher contractors.
- Provide fully priced returnable as per SCM requirement.

4. Evaluation Process

- a) It is important to note that any proposal that does not conform fully to the above will be disqualified and will not be considered.
- b) Secondly the proposal will be evaluated according to the tender evaluation process applicable to the NMBM.

5. Disputes

Disputes must be settled by means of mutual consultation, mediation (with or without legal representation) or when unsuccessful, in a South African Court of Law

6. Queries

Queries can be directed to:

Project Manager: N Mqolombeni

Harrower Road

Port Elizabeth

6001

Email: nmqolombeni@mandelametro.gov.za

Tel: 041 506 1355

Cell: 073 290 1834



Public

www.nelsonmandelabay.gov.za



Corporate Services

RETURABLE PRICE SCHEDULE -AA168387

BILL OF QUANTITIES

SPECIFICATION FOR CENTRAL AIRCON AT WOOLBOARD EXHANCE CHAMBERS

ITEM	DESCRIPTION	QTY	UNIT	RATE	AMOUNT
1	<u>WOOLBOARD EXCHANGE COUNCIL CHAMBER</u> Supply and install 210 000BTU packaged unit.				
1.1A	<u>Removal of Existing System</u> Disconnect existing electrical and mechanical services Dismantle and remove: Existing air conditioning units Existing ductwork Compressors Fans All redundant components Cart away and dispose of materials at an approved facility Comply with environmental and statutory regulations	R	R		
1.1B	<u>Supply and Installation of New HVAC System</u> <u>Supply and install:</u> 210,000 BTU packaged unit New compressors (complete internal system) condensers 3 × axial fans Ensure proper placement and mounting of all equipment	ITEM	1	R	R
1.1C	<u>New Ductwork Installation</u> Design and install completely new duct system <u>Supply and install:</u> Ducts and fittings Supports and hangers	ITEM	1	R	R

Corporate Services

	Thermal insulation Diffusers and grilles Dampers Ensure efficient air distribution throughout the building				
1.1D	Electrical Works <u>Supply and install:</u> Control panels Isolators Electrical cabling and connections Connect system to existing power supply Ensure compliance with electrical standards	ITEM	1	R	R
	SUBTOTAL				R
	Crane				R
	Contingency	10%		R	R
	Health and safety file			R	R
	SUBTOTAL		R		
	ADD 15% VAT		R		
	TOTAL		R		

Supplier Name: -.....

Address: -.....

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Contact Name: -.....

Telephone No: -.....

Fax No: -.....

Corporate Services

Signature: -.....

Dated: -.....

Draft Tender Notice and Invitation to Tender

SUPPLY & INSTALL AIRCONDITIONERS AT WOOL BOARD EXCHANGE

Employer Tender Number: CSQ08265817

cidb Reference Number:

NELSON MANDELA METROPOLITAN MUNICIPALITY INVITES TENDERS FOR SUPPLY & INSTALL AIRCONDITIONERS AT
WOOL BOARD
EXCHANGE

It is estimated that tenderers should have a cidb contractor grading of 1ME or higher.

A non-refundable tender deposit of 0.00 payable by is required on collection of the Tender documents.

Queries relating to the issues of these documents may be addressed to:

NMQOLOMBENI

Tel No. 0415061355

E-mail. NMQOLOMBENI@MANDELAMETRO.GOV.ZA

A compulsory clarification meeting with representatives of the Employer will take place at WOOL BOARD EXCHANGE NEAR FEATHER
MARKET CENTRE on 2026/08/21 starting at 10h30.

The closing time for receipt of Tenders is 11h00 on Friday, August 28, 2026.

Late Tenders will not be accepted.

Tenders may only be submitted on the tender documentation that is issued.

Requirements for sealing, addressing, delivering, opening and assessment of Tenders are stated in the Tender Data.