

INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY
BUDGET AND TREASURY DIRECTORATE
PURCHASING AND STORES DIVISION

Tender Number: CSQ09265922
Buyer: Dulwana, Miss Q [00065769]

Closing Date: 2026-09-18
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	REPAIRS TO MACHINES- GRASS CUTTING AND CRICKET PITCH MACHINE	Repairs to machines: grass cutting and cricket pitch machines as per specification and pricing schedule available at SCM in Harrower Road - Port Elizabeth "Fully completed pricing schedule to be uploaded on the Informal Tender Portal before the closing date and time of the advert - failure to do so may render you non responsive. "For more details on the above item please contact: L. Manengela @ 070 706 5602.	AA165289

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

Sports, Recreation, Arts & Culture

SUPPLY CHAIN MANAGEMENT

INFORMAL TENDER NO: CSQ09265922

SPECIFICATION FOR: REPAIRS TO MACHINES AT SPORTS FACILITIES (OPEN TENDER)

Tender will be **AS** and **WHEN** required / or on basis of until **30th June 2027** or a **FORMAL CONTRACT** is put in place or budget / procurement **THRESHOLD** is reached, whichever occurs first.

Zones of venues are as follows:

- **Zone 1 & 2** : Northern Areas and Town
- **Zone 3 & 4:** Ibhayi and Motherwell
- **Zone 5 & 6:** Despatch and Kariega

Minimum requirements

1) Mandatory documents required before closing date and time of tender:

- 1.1 Fully completed pricing schedule must be submitted

Failing to submit the above online before close date and time will render your submission non responsive and excluded from further evaluation

2) Below minimum requirement: may be requested from the shortlisted bidders within the 72hr period after the closing date and time of the advert -failure to do so may render you non responsive

- 2.1 Experience of similar previous works done i.e. letters of completion etc.

Failing to submit the above documents upon request, within 72 hours, will render your submission non responsive and excluded from further evaluation

CONTINGENT ITEM AND RESERVATION OF RIGHTS

- **Evaluation of the contingent item:** The utilisation of any contingency allocated in the pricing is strictly contingent upon the submitted quotation being evaluated, verified, and accepted by the Employer as market-related.
- **Contingency Sum:** The inclusion of contingency and sum in the pricing schedule is solely for comparative evaluation and budgeting purposes. The allocation of this sum does not constitute a guarantee of work, nor does it create an automatic entitlement for the successful bidder to claim these amounts. These funds remain under the strict control of the Employer and may only be utilized, in whole or in part, upon written authorization through an official instruction from the project manager and subsequent order being created for the contingent work. An official order must be released before work hereto can be commenced with.
- **Pricing for Parts and Components:** Payment for all spare parts and materials under this scope shall be micro-managed on a Cost to Company (CTC) basis. The Bidder shall be reimbursed at proven cost plus the specific markup percentage tendered in the pricing schedule.
- **Reservation of Right to not accept provided quotation:** The Employer reserves the right, at its sole discretion, not to accept any quotation or award any portion of the works covered under the contingency to the successful Bidder.
- **Alternative Sourcing for Value for Money:** In accordance with constitutional procurement principles, the Employer reserves the right to solicit competitive quotations from the open market if it is deemed cost-efficient or necessary to achieve optimum value for money.

PRICING SCHEDULE: CSQ09265922

"REPAIRS TO MACHINES AT SPORT FACILITIES

"Fully completed pricing schedule to be uploaded on the Informal Tender Portal before the closing date and time of the advert – failure to do so may render you non responsive

Item	Description	Qty	Price Excl V.A.T	Amount Ex Vat
1	Standard labour rate per hour for stripping	1	R	R
2	Standard labour rate per hour for repairs of motors and equipment	1	R	R
	Sub -Total			R
	VAT			R
4	Contingency -spares and material markup	R 150 000	%	R
	Total Incl.Vat			R

NAME OF THE SERVICE PROVIDER:

CONTACT DETAILS:.....

ADDRESS:

SIGNATUREDATED: