

INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY
BUDGET AND TREASURY DIRECTORATE
PURCHASING AND STORES DIVISION

Tender Number: CSQ09266020
Buyer: Witbooi, Mr AE [90000594]

Closing Date: 2026-10-23
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	BUILDING RENOVATIONS	Tenders are invited for Building Renovations works as per specifications and returnable pricing schedule available on the NMBM on-line Tender portal.	AA189390

Compulsory site meeting to be held:

Venue: Walmer Town Hall
c/o Main Road & 8th Avenue
Walmer
Gqeberha

Date: 15 October 2026
Time : 10h30am

Tenderers will be further evaluated only
if they meet the minimum requirement
as per specifications stated below:
Brand name /Delivery Period of item
must be stated on informal tender quote
with submission on electronic system.
Brochure /sample of item may be
requested from short listed tenderers
after closing of Tender and to be
provide within 72 hours of the request to
provide.

Failure to meet the minimum
requirements will deem the tender
non-responsive.

For further information please contact
Mrs N Nwabisa @ 041 506 2696.

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

INFORMAL TENDER CSQ09266020

SCOPE OF WORK AND SPECIFICATION FOR WALMER TOWN HALL

1. Purpose:

- To paint external walls, internal walls, burglars, wooden wall and doors.
- To upgrade ablutions, passage, major hall, foyer area, existing floor tiles and stage.
- To remove and replace damaged cupboards, mirrors, rooftiles, rainwater goods, fix and service windows.

2. Background: To upgrade the standard of the hall for structural integrity and to prevent further damage.

DESCRIPTION OF WORK	
Conditions of Informal Tender	• Informal tender is open for all CIDB 1 (GB) and higher contractors and CIDB 1 (SO) and higher contractors. ○ A copy of the Active CIDB registration or Registration Number to be submitted as a returnable schedule. ○ Verification of Active CIDB registration will be done on the day of scoring. • Orders will be issued based on the CIDB grading per year. • Tender conditions to be that of the CIDB and GP GCC 2010. • Please take note that should you not complete the work within the delivery period, the NMBM reserves the right to cancel the Order in terms of clause 23.2 of the GP GCC 2010. • Please further take note that Contingency has been allowed for in the Returnable Pricing Schedule and as per clause 18 and 25 of the GP GCC 2010. Authorisation must be received from the Project Manager prior to work being performed on site. Take note that this is a percentage of the amount to do the works for unexpected / unforeseen events, which gets deducted from the offered price if not required. • The rates supplied by the Service Provider are deemed to be all inclusive. Including the provision of security where necessary to guard the material delivered on site.

- Verification and measurements during site meeting must be done by the Service Provider, please do not rely on the estimate by the PM.
- Contingency amount must be provided by the Service Provider, if not, the tenderer will be deemed non-responsive.

Note: NMBM is not responsible for lost or stolen items or materials on site that belong to the contactor, the contractor is solely responsible for the security of its belongings.

SCOPE OF WORKS

Paintworks & Flooring

ENTRANCE 20m²

- Prepare by cleaning the 2(1.92m x 2.42m) gates, remove any dirt, dust, or rust using a wire brush or sandpaper. You can also use a degreaser to ensure the surface is clean. Sand the gates to create a smooth surface for the paint to adhere to.
- Supply and apply one coat of Plascon Metalcare Mild Steel Primer or equivalent and two coats of Plascon Metalcare paint on the 2 gates or equivalent high-quality metal paint that is suitable for outdoor use that is equally approved by the project manager.
- Prepare doors by sanding down with sandpaper P80 and Supply and apply two coats of Plascon Velvagio or equivalent paint on the 2(4.03m x 2.2m) double doors.
- Prepare the door by cleaning the area to receive glass (1.0x0.5m) and sand down the paint on the existing standard door (2.08x 0.803m) with P80. Supply and fit a new glass panel (1.0x0.5m), apply a bead of silicone sealant around the edge of the glass panel to help secure it and prevent drafts. Place the glass panel into the cutout, pressing it firmly into the silicone sealant, and run a steady, continuous line of silicone sealant at a 45-degree angle along the joint. Shape the bead with a smoothing tool or a wet finger and let it dry completely. Supply and apply primer coat and two coats of Plascon Velvagio white paint or equivalent on the existing door.
- Remove the old, damaged flooring, cart away and replace with a new tiling. Supply and lay an A Grade Kilimanjaro chwaka slate slip resistant porcelain floor tile or similar (light grey grout, tile spacers 8mm, adhesive & bonding liquid etc.).

FOYER AREA 39.42m²

- Lightly sand the laminated flooring using fine-grit sandpaper. Wipe the surface with a tack cloth to ensure it's completely clean. Supply and apply a double coat of a high-quality polyurethane coating-based finish or equivalent and fix where necessary.

- Supply and replace the damaged 3 windows (1.24x2.040m) with Aluminium windows. Supply and fit blinds to the 3 windows in accordance with size.
- Remove existing countertop carefully to avoid damage to carcass. Supply and replace with granite countertop with polished finish. Seal joints and edges with approved silicone sealant and fix the cupboard doors where necessary.
- Thoroughly clean existing cupboard. Supply and fit new melamine sliding cupboard doors matching with the cupboard. Supply and fit sliding track system with rollers and guides. Align and adjust for smooth operation and uniform gaps.
- Supply and replace 3 damaged wall mirror glasses with mirror to match the existing one. **(1.43m²)**
- Prepare ceiling by sanding down and fill in cracks using Polyfilla, Supply and apply two coats of white ceiling paint/varnish.
- Prepare wooden sticks décor by cleaning, removing dust and cobwebs. Supply and apply varnish. **(15.62m²)**

Foyer Ablutions

- Prepare doors & frames by sanding down with a sandpaper P80 and Supply and apply two coats of water-based alkyd enamel paint on the standard doors.
- Prepare wall surfaces above dado level (scrape, sand, patch defects using Polyfilla). Supply and apply suitable primer coat. Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent. **(16.07m²)**
- Supply and replace damaged windows with obscure glass aluminium windows.
- Prepare ceiling by sanding down and filling in cracks using Polyfilla, Supply and apply two coats of white Plascon/Double Velvet paint or equivalent. **(14.26m²)**
- Supply and replace 5 x toilet paper holders and fit the 2 Tier Lockable Wall Mounted Unit Steel Stand Towel Holder or equivalent.
- Remove dirt, stains, and mineral deposits from wash basin surface using approved cleaning agents. Polish ceramic/porcelain finish to restore shine. Supply and fit 8 Tivoli Roma Chrome Basin Pillar Tap (15mm) or similar. Supply matching washers, cartridges, and accessories.
- Carefully dismantle and remove the existing cupboard, including doors, hanging shelves (under the mirror, by the door), and fittings. Disconnect any plumbing or electrical connections (if applicable). Inspect wall and floor surfaces for defects; repair or prepare surfaces for new fittings. Supply and fit new cupboard securely to wall/floor using approved fixings, align and adjust doors and shelves for smooth operation and fit handles, hinges, and accessories securely. Seal joints with silicone or waterproof sealant where necessary.
- Carefully detach existing mirrors from wall (0.41x1.44) & (1.99x1.11), ensuring no damage to surrounding finishes. Supply

- and replace with new frameless mirrors, and appropriate fixing accessories (brackets, clips, or adhesive).
- Inspect all windows for defects, damage, or misalignment. Clean frames, glass, and tracks thoroughly. Lubricate hinges, locks, and sliding mechanisms. Repair or replace worn-out rubber seals and gaskets and repaint or touch up frames where required.
 - Identify faults in valves, sensors, or cisterns of all toilets and urinals. Check manual or sensor flush valves for leaks. Inspect cisterns, pipes, and water supply connections. Verify water pressure and flow consistency, dismantle and fix where necessary.
 - Remove dirt, grease, and contaminants from all surfaces. Repair damaged areas to create a smooth substrate. Repair cracks and damaged plaster with interior-grade filler and sand surfaces smooth and apply bonding agent where necessary. Apply one coat of approved interior primer/sealer to all prepared wall surfaces two coats of Plascon Double Velvet interior paint or equivalent **(10.78m²)**
 - Inspect all tiled floor areas for dirt, stains, and debris. Remove loose dust and particles using appropriate sweeping or vacuuming equipment. Apply approved tile cleaning solution suitable for ceramic/porcelain surfaces, and scrub tiles with non-abrasive brushes or mechanical scrubbers to remove grime and stains. Clean grout lines thoroughly to restore uniform appearance. Rinse. Mop and dry all surfaces with clean water to remove cleaning agents. **(14.26m²)**

Main Hall

- Prepare internal walls by sanding down and fill in cracks using Polyfilla, Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent. **(94.01m²)**
- Lightly sand the laminated flooring using fine-grit sandpaper. Wipe the surface with a tack cloth to ensure it's completely clean. Supply and apply a double coat of a high-quality polyurethane coating-based finish or equivalent and fix where necessary. **(234.91m²)**
- Remove dust, dirt, and cobwebs from the ceiling using a damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. **(234.91m²)**
- Supply & apply a high-quality primer such as Plascon Plaster Primer or equally approved by the Project Manager to seal the surface and improve paint adhesion on ceiling. Supply & apply two coats of Plascon Polvin white PVA or equally approved by the Project Manager to the ceiling. **(234.91m²)**
- Remove any dust, dirt, or cobwebs using a brush on the nine trusses. If there's any grease or grime, clean it with a mild detergent solution and rinse thoroughly. Lightly sand the trusses to create a smooth surface for the paint to adhere to. Use medium-grit sandpaper for this task. Supply and apply a suitable primer for the material of your trusses such as Dulux Supergrip

- Primer White or equivalent. Supply and apply Plascon enamel white paint or similar to the nine trusses. **(535.5m)**
- Prepare double doors & frames by sanding down with a sandpaper P80 and Supply and apply two coats of Plascon WoodCare Ultra Gloss Varnish or equivalent on the 2 external double doors. **(3.94m²)**
 - Prepare six internal doors & frames by sanding down with a sandpaper P80, change locks where necessary and supply and apply two coats of Plascon enamel white paint or equivalent on the six double doors. **(22.19m²)**
 - Prepare window frame x6 (0.5x0.5m) by sanding down and supply and apply two coats of white Plascon Double Velvet Paint or equivalent.

STAGE

- Remove dust, dirt, and cobwebs from the ceiling using a damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. Supply and apply two coats of white Plascon/ Double Velvet or equivalent paint. **(74.88m²)**
- Prepare the wooden structure in front and top of the entrance of stage by removing dust, dirt and suitable wooden filler to repair any cracks. Supply and apply two coats of Plascon WoodCare Ultra Gloss Varnish or equivalent. **(18.23m²)**
- Prepare walls by sanding down and fill in cracks using Polyfilla, Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent. **(74.88m²)**
- Remove the locks and replace with a 2-lever lock. Prepare the doors and frames by sanding down with P80 sandpaper. Supply and apply double coats of Velvagio paint or equivalent on 2 doors. **(3.54m²)**

BACK STAGE

Passage

- Remove floor tiles and spackle the holes and sand down the spackle once it's dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material- tile grout, tile spacers, tile adhesive (thinset) and Tile door trim. **(6.75m²)**
- Prepare walls by sanding down and fill in cracks using Polyfilla, Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent. **(11.75m²)**

Backstage Ablutions

Female

- Remove floor & wall tiles and spackle the holes and sand down the spackle once it's dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material- tile grout, tile spacers, tile adhesive and tile door trim. **(22m²)**
- Remove dust, dirt, and cobwebs from the ceiling using a damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. Supply and apply two coats of white Plascon/ Double Velvet paint. **(16.72m²)**
- Prepare doors by sanding down with a sandpaper P80 and Supply and apply two coats of Velvagro paint on 3 doors. Supply and fit 2 lever locks on the 3 doors.
- Supply and replace the 4 steel windows to obscure glass aluminium windows.
- Supply and replace 2 x toilet paper holders and fit the 2 Tier Lockable Wall Mounted Unit Steel Stand Towel Holder or equivalent.

Male

- Remove floor & wall tiles and spackle the holes and sand down the spackle once it's dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material- tile grout, tile spacers, tile adhesive and tile door trim. **(22.03m²)**
- Remove dust, dirt, and cobwebs from the ceiling using a damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. Supply and apply two coats of white Plascon/ Double Velvet paint or equivalent. **(16.73m²)**
- Supply and replace the 2 steel windows to obscure glass aluminium windows. **(0.091m²)**
- Supply and replace the skirting with nonslip white porcelain tiles. **(41.8m)**
- Prepare above wall tiles by sanding down and fill in cracks using Polyfilla, Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent. **(11.09m²)**
- Carefully remove cornice, clean and prepare area to receive new cornice. Supply and place cornice to match existing one. **(3m)**
- Remove shower floor & wall tiles and spackle the holes and sand down the spackle once it's dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material- tile grout, tile spacers, tile adhesive and tile

door trim. Supply & apply a waterproof membrane to the walls and floor to prevent water from seeping through. This is crucial for preventing Mold and water damage. **(3.21m²)**

- Remove and supply and replace hollow core & Semi solid door size 810mm x 2032mm. Supply and apply primer coat and two coats of VelvaGlo paint or equivalent on hollow core, semi-solid door & frames, complete.
- Supply and replace with a new Stainless steel length shower curtain rails. **(0.9m)**
- Supply and replace 1 x toilet paper holder and fit the 2 Tier Lockable Wall Mounted Unit Steel Stand Towel Holder or equivalent.
- Inspect all windows for defects, damage, or misalignment. Clean frames, glass, and tracks thoroughly. Lubricate hinges, locks, and sliding mechanisms. Repair or replace worn-out rubber seals and gaskets and repaint or touch up frames where required. Identify faults in valves, sensors, or cisterns of all toilets and urinals. Check manual or sensor flush valves for leaks. Inspect cisterns, pipes, and water supply connections. Verify water pressure and flow consistency, dismantle and fix where necessary.
- Carefully dismantle and remove existing sanitary fixture (urinal) without damaging surrounding finishes and dispose of old sanitary ware and fittings in accordance with municipal regulations. Provide and fit a new urinal (0.64 x 0.88), and Supply matching taps, flush mechanisms, traps, and accessories and ensure all fixtures comply with SANS 10400 and manufacturer's specifications.

EXTERNAL

- Prepare external walls by sanding down and fill in cracks using Polyfilla, Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent. **(300m²)**
- Prepare existing external concrete parking pillars (bollards) by sanding down and fill in cracks using Polyfilla, ensure pillars are erected vertically, plumb, and properly aligned using levels and bracing during curing. Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent, matching the main building external paint. **(x34No.)**
- Supply and replace missing galvanized steel chains of appropriate gauge. Secure chains to pillars using heavy-duty anchor bolts or welded brackets and ensure chains are tensioned and aligned for functional use.
- Conduct a full survey of the roof to identify damaged, cracked, or missing tiles. Assess underlying battens, underlay, and waterproofing for potential damage. Remove loose debris, broken tiles, and damaged fixings. Supply and fix new roof tiles matching the existing type, size, and colour and fix tiles securely to battens using corrosion-resistant nails or clips and ensure proper overlap and alignment for watertightness.

	- Assess the extent of cracks on the stoep surface and edges. Clean the cracked areas thoroughly, removing dust, loose concrete, and debris and cut and widen cracks where necessary to ensure proper bonding of repair material. Supply and apply bonding agent to prepared surfaces and fill cracks with appropriate repair mortar or epoxy compound and reinstate surface level and finish to match existing stoep texture. - Carefully dismantle and remove all existing gutters, downpipes, and fittings and safely dispose of damaged or corroded materials in accordance with municipal regulations. Supply and install new PVC gutters with matching downpipes, brackets, and accessories. Ensure all materials comply with SANS standards and fix new gutters securely to fascia boards using corrosion-resistant brackets at 900mm intervals. - Install downpipes with proper alignment and secure fixings and ensure correct falls and slopes for efficient water flow and seal all joints with approved waterproof sealant. (75.8m) - Assess all exterior window frames for peeling paint, rust, cracks, or surface damage and identify frames requiring minor repairs before painting. Remove loose, flaking paint using scrapers or sanding equipment. Clean frames thoroughly to remove dirt, dust, and grease. Repair minor cracks or gaps with exterior-grade filler. Supply and apply two coats of high-quality, weather-resistant exterior paint. LEAVE SITE CLEAN ON COMPLETION.
Requirements	<u>General</u> - A Health & Safety file is a requirement for this informal tender as it relates to the works if any. - Contractor to confirm price and delivery date submitted before order is approved. - The contractor must, within 3 days of receiving the letter of appointment or order number from SCM, submit a scheduled programme with clear commencement and completion. Take into account the delivery date submitted on the offer. - Should a contractor fail to comply with the specification or schedule programme submitted, the PM will on behalf of the client give notice of its intention to terminate the order. If the contractor does not remedy the non-performance, the order will be terminated within 3 working days. - Rubble to be removed daily from site. No Part Payment will be made in this contract. Service providers to ensure that there is adequate funding to do the works.

- Working hours are to be weekdays between 08H00 and 16H00. After hours or non- working hours and weekends to be approved by Project Manager. No additional labour to be incurred by NMBM on work done after hours
- The service provider is to use local ward-based labour. Further take note that, for projects that are R 30 000-00 and above, the service provider is to complete EPWP certificates and supply all necessary documentation when submitting an invoice. For more information, contact Brian Mabusela on 0415061093
- Service provider to ensure that all staff sign attendance register daily.
- **SITE MEETING IS COMPULSORY.**

Venue: Walmer Town Hall

c/o Main Road & 8th Avenue

Walmer

Gqeberha

Date: 15 October 2026

- **Time : 10h30am**
- Returnable Schedule with the Returnable as per SCM requirements
- The above must be submitted online before the specified closing date and time. Failure to do so will result in the submission being deemed non-responsive

MINIMUM REQUIREMENTS

- CIDB 1 (GB) or higher CIDB 1 (SO) or higher - Provide Certificate
- Provide proof of Painter, Plumber and Carpenter Trade test certificates
- Fully completed price schedule – Provide

3. Evaluation Process

- a) It is important to note that any proposal that does not conform fully to the above will be disqualified and will not be considered.
- b) Secondly the proposal will be evaluated according to the tender evaluation process applicable to the NMBM.

4. Disputes

Disputes must be settled by means of mutual consultation, mediation (with or without legal representation) or when unsuccessful, in a South African Court of Law.

5. Queries

Queries can be directed to:

Project Manager: Nwabisa Mtshakaza

Harrower Road Depot

Harrower Road

Port Elizabeth

nmtshakaza@mandelametro.gov.za

Tel: (041) 506 2696

Corporate Services

INFORMAL TENDER CSQ09266020 RETURNABLE PRICE SCHEDULE

Supplier Name:

ITEM	DESCRIPTION: Walmer Town Hall	UNIT	QTY	RATE	AMOUNT
	<u>Paintwork & Flooring</u>				
1	<u>ENTRANCE</u>				
1A	Prepare by cleaning the 2(1.92m x 2.42m) gates, remove any dirt, dust, or rust using a wire brush or sandpaper. You can also use a degreaser to ensure the surface is clean. Sand the gates to create a smooth surface for the paint to adhere to. Supply and apply one coat of Plascon Metalcare Mild Steel Primer or equivalent and two coats of Plascon Metalcare paint on the 2 gates or equivalent high-quality metal paint that is suitable for outdoor use that is equally approved by the project manager.	No.	2	R	R
1B	Prepare doors by sanding down with sandpaper P80 and Supply and apply two coats of Plascon Velvagio or equivalent paint on the 2(4.03m x 2.2m) double doors.	No.	2	R	R
1C	Prepare the door by cleaning the area to receive glass (1.0x0.5m) and sand down the paint on the existing standard door (2.08x 0.803m) with P80. Supply and fit a new glass panel (1.0x0.5m), apply a bead of silicone sealant around the edge of the glass panel to help secure it and prevent drafts, Place the glass panel into the cutout, pressing it firmly into the silicone sealant, and run a steady, continuous line of silicone sealant at a 45-degree angle along the joint. Shape the bead with a smoothing tool or a wet finger and let it dry completely. Supply and apply primer coat and two coats of Plascon Velvagio white paint or equivalent on the existing door.	No.	1	R	R
1D	Remove the old, damaged flooring, cart away and replace with a new tiling. Supply and lay an A Grade Kilimanjaro chwaka slate slip resistant porcelain floor tile or similar (light grey grout, tile spacers 8mm, adhesive & bonding liquid etc.).	M ²	20	R	R

Corporate Services

2	<u>FOYER AREA</u>				
2A	Lightly sand the laminated flooring using fine-grit sandpaper. Wipe the surface with a tack cloth to ensure it's completely clean. Supply and apply a double coat of a high-quality polyurethane coating-based finish or equivalent and fix where necessary.	M ²	39.42	R	R
2B	Supply and replace the damaged 3 windows (1.24x2.040m) with Aluminium windows. Supply and fit blinds to the 3 windows in accordance with size.	No.	3	R	R
2C	Remove existing countertop carefully to avoid damage to carcass. Supply and replace with granite countertop with polished finish. Seal joints and edges with approved silicone sealant and fix the cupboard doors where necessary.	M	11.35	R	R
2D	Thoroughly clean existing cupboard. Supply and fit new melamine sliding cupboard doors matching with the cupboard. Supply and fit sliding track system with rollers and guides. Align and adjust for smooth operation and uniform gaps.	M	11.35	R	R
2E	Supply and replace 3 damaged wall mirror glasses with mirror to match the existing one.	M ²	1.43	R	R
2F	Prepare ceiling by sanding down and fill in cracks using Polyfilla. Supply and apply two coats of white ceiling paint/varnish.	M ²	39.42	R	R
2G	Prepare wooden sticks décor by cleaning, removing dust and cobwebs. Supply and apply varnish.	M ²	15.62	R	R
3	<u>Foyer Ablutions</u>				
3A	Prepare doors & frames by sanding down with a sandpaper P80 and Supply and apply two coats of water-based alkyd enamel paint on the standard doors.	No.	10	R	R
3B	Prepare wall surfaces above dado level (scrape, sand, patch defects using Polyfilla). Supply and apply suitable primer coat. Supply and apply two	M ²	16.07	R	R

Corporate Services

	coats of Plascon/Double Velvet wall paint or equivalent.				
3C	Supply and replace damaged windows with obscure glass aluminium windows. (0.54 x 0.65)	No.	2	R	R
3D	Prepare ceiling by sanding down and filling in cracks using Polyfilla, Supply and apply two coats of white Plascon/ Double Velvet paint or equivalent.	M ²	14.26	R	R
3E	Supply and replace 5 x toilet paper holders and fit the 2 Tier Lockable Wall Mounted Unit Steel Stand Towel Holder or equivalent.	No.	5	R	R
3F	Remove dirt, stains, and mineral deposits from wash basin surface using approved cleaning agents. Polish ceramic/porcelain finish to restore shine. Supply and fit 8 Tivoli Roma Chrome Basin Pillar Tap (15mm) or similar. Supply matching washers, cartridges, and accessories.	No.	8	R	R
3G	Carefully dismantle and remove the existing cupboard, including doors, hanging shelves (under the mirror, by the door), and fittings. Disconnect any plumbing or electrical connections (if applicable). Inspect wall and floor surfaces for defects; repair or prepare surfaces for new fittings. Supply and fit new cupboard securely to wall/floor using approved fixings, align and adjust doors and shelves for smooth operation and fit handles, hinges, and accessories securely. Seal joints with silicone or waterproof sealant where necessary. (1.62 x 0.65 x 0.87); (1.98 x 0.37)	No.	2	R	R
3H	Carefully detach existing mirrors from wall (1.44x0.41) & (1.99x1.11), ensuring no damage to surrounding finishes. Supply and replace with new frameless mirrors (1200 x 600), and appropriate fixing accessories (brackets, clips, or adhesive).	No.	2	R	R
3I	Inspect all windows for defects, damage, or misalignment. Clean frames, glass, and tracks thoroughly. Lubricate hinges, locks, and sliding mechanisms. Repair or replace worn-out rubber	No.	5	R	R

Corporate Services

	seals and gaskets and repaint or touch up frames where required.				
3J	Identify faults in valves, sensors, or cisterns of all toilets and urinals. Check manual or sensor flush valves for leaks. Inspect cisterns, pipes, and water supply connections. Verify water pressure and flow consistency, dismantle and fix where necessary.	No.	6	R	R
3K	Remove dirt, grease, and contaminants from all surfaces. Repair damaged areas to create a smooth substrate. Repair cracks and damaged plaster with interior-grade filler and sand surfaces smooth and apply bonding agent where necessary. Apply one coat of approved interior primer/sealer to all prepared wall surfaces two coats of Plascon Double Velvet interior paint or equivalent.	M ²	10.78	R	R
3L	Inspect all tiled floor areas for dirt, stains, and debris. Remove loose dust and particles using appropriate sweeping or vacuuming equipment. Apply approved tile cleaning solution suitable for ceramic/porcelain surfaces, and scrub tiles with non-abrasive brushes or mechanical scrubbers to remove grime and stains. Clean grout lines thoroughly to restore uniform appearance. Rinse. Mop and dry all surfaces with clean water to remove cleaning agents.	M ²	14.26	R	R
4	Main Hall				
4A	Prepare internal walls by sanding down and fill in cracks using Polyfilla, Supply and apply one coat of primer and two coats of Plascon/ Double Velvet wall paint or equivalent.	M ²	94.01	R	R
4B	Lightly sand the laminated flooring using fine-grit sandpaper. Wipe the surface with a tack cloth to ensure it's completely clean. Supply and apply a double coat of a high-quality polyurethane coating-based finish or equivalent and fix where necessary.	M ²	234.91	R	R
4C	Remove dust, dirt, and cobwebs from the ceiling using a damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. Supply & apply	M ²	234.91	R	R

Corporate Services

	a high-quality primer such as Plascon Plaster Primer or equally approved by the Project Manager to seal the surface and improve paint adhesion on ceiling. Supply & apply two coats of Plascon Polvin white PVA or equally approved by the Project Manager to the ceiling.				
4D	Remove any dust, dirt, or cobwebs using a brush on the nine trusses. If there's any grease or grime, clean it with a mild detergent solution and rinse thoroughly. Lightly sand the trusses to create a smooth surface for the paint to adhere to. Use medium-grit sandpaper for this task. Supply and apply a suitable primer for the material of your trusses such as Dulux Supergrip Primer White or equivalent. Supply and apply Plascon enamel white paint or similar to the nine trusses.	M	535.5	R	R
4E	Prepare double doors & frames by sanding down with a sandpaper P80 and Supply and apply two coats of Plascon WoodCare Ultra Gloss Varnish or equivalent on the 2 external double doors.	M ²	3.94	R	R
4F	Prepare six internal doors & frames by sanding down with a sandpaper P80, change locks to 4-lever locks, where necessary and supply and apply two coats of Plascon enamel white paint or equivalent on the six double doors.	M ²	22.19	R	R
4G	Prepare window frame x6 (0.5x0.5m) by sanding down and supply and apply two coats of white Plascon Double Velvet Paint or equivalent.	No.	6	R	R
5	STAGE				
5A	Remove dust, dirt, and cobwebs from the ceiling using damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. Supply and apply two coats of white Plascon/ Double Velvet or equivalent paint.	M ²	74.88	R	R
5B	Prepare the wooden structure in front and top of the entrance of stage by removing dust, dirt and suitable wooden filler to repair any cracks. Supply and apply two coats of Plascon WoodCare Ultra Gloss Varnish or equivalent.	M ²	18.23	R	R

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5C	Prepare walls by sanding down and fill in cracks using Polyfilla, Supply and apply one coat of primer and two coats of Plascon/ Double Velvet wall paint or equivalent.	M ²	74.88	R	R
5D	Remove the locks and replace with a 2-lever lock. Prepare the doors and frames by sanding down with P80 sandpaper. Supply and apply double coats of Velvagro paint or equivalent on 2 doors.	M ²	3.54	R	R
	<u>BACK STAGE</u>				
6	<u>Passage</u>				
6A	Remove floor tiles and spackle the holes and sand down the spackle once it's dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material-tile grout, tile spacers, tile adhesive (thinset) and Tile door trim.	M ²	6.75	R	R
6B	Prepare walls by sanding down and fill in cracks using Polyfilla, Supply and apply one coat of primer and two coats of Plascon/ Double Velvet wall paint or equivalent.	M ²	11.75	R	R
	<u>Backstage Ablutions</u>				
7	<u>Female</u>				
7A	Remove floor & wall tiles and spackle the holes and sand down the spackle once it's dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material-tile grout, tile spacers, tile adhesive and tile door trim.	M ²	22	R	R
7B	Remove dust, dirt, and cobwebs from the ceiling using a damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. Supply and	M ²	16.72	R	R

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	apply two coats of white Plascon/ Double Velvet paint.				
7C	Prepare doors by sanding down with a sandpaper P80 and Supply and apply two coats of Velvagro paint on 3 doors. Supply and fit 2 lever locks on the 3 doors.	No.	3	R	R
7D	Supply and replace the 4 steel windows to obscure glass aluminium windows. (Inclusive of the 2 in the male's bathroom)	No.	6	R	R
7E	Supply and replace 2 x toilet paper holders and fit the 2 Tier Lockable Wall Mounted Unit Steel Stand Towel Holder or equivalent.	No.	2	R	R
8	Male				
8A	Remove floor & wall tiles and spackle the holes and sand down the spackle once it's dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material-tile grout, tile spacers, tile adhesive and tile door trim.	M ²	22.03	R	R
8B	Remove dust, dirt, and cobwebs from the ceiling using a damp cloth. Use spackle or a suitable filler to repair any cracks or holes in the ceiling. Sand the filled areas with fine-grit sandpaper P80 to ensure a smooth surface. Supply and apply two coats of white Plascon/ Double Velvet paint or equivalent.	M ²	16.73	R	R
8C	Supply and replace the skirting with nonslip white porcelain tiles.	M	41.80	R	R
8D	Prepare above wall tiles by sanding down and fill in cracks using Polyfilla, Supply and apply one coat of primer and two coats of Plascon/ Double Velvet wall paint or equivalent.	M ²	11.09	R	R
8E	Carefully remove cornice, clean and prepare area to receive new cornice. Supply and place cornice to match existing one.	M	3	R	R
8F	Remove shower floor & wall tiles and spackle the holes and sand down the spackle once it's	M ²	3.21	R	R

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	dry, repair any other cracks or holes, Level any uneven surfaces, wipe down the wall so that you remove any dust, debris or grime and sand the wall in preparation for new tiling. Supply and replace with A Grade Nonslip White Porcelain tile (600 x 600mm) or equivalent, and supply the material- tile grout, tile spacers, tile adhesive and tile door trim. Supply & apply a waterproof membrane to the walls and floor to prevent water from seeping through. This is crucial for preventing Mold and water damage.				
8G	Remove and supply and replace hollow core & Semi solid door size 810mm x 2032mm, including the frame. Supply and apply primer coat and two coats of VelvaGlo paint or equivalent on hollow core, semi-solid door & frames, complete.	No.	1	R	R
8H	Supply and replace with a new Stainless steel length shower curtain rails.	M	0.9	R	R
8I	Supply and replace 1 x toilet paper holder and fit the 2 Tier Lockable Wall Mounted Unit Steel Stand Towel Holder or equivalent.	No.	1	R	R
8J	Inspect all windows for defects, damage, or misalignment. Clean frames, glass, and tracks thoroughly. Lubricate hinges, locks, and sliding mechanisms. Repair or replace worn-out rubber seals and gaskets and repaint or touch up frames where required. Identify faults in valves, sensors, or cisterns of all toilets and urinals. Check manual or sensor flush valves for leaks. Inspect cisterns, pipes, and water supply connections. Verify water pressure and flow consistency, dismantle and fix where necessary.	No.	ITEM	R	R
8K	Carefully dismantle and remove existing sanitary fixture (urinal) without damaging surrounding finishes and dispose of old sanitary ware and fittings in accordance with municipal regulations. Provide and fit a new urinal (0.64 x 0.88), and Supply matching taps, flush mechanisms, traps, and accessories and ensure all fixtures comply with SANS 10400 and manufacturer's specifications.	No.	1	R	R
9	EXTERNAL				

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9A	Prepare external walls by sanding down and fill in cracks using Polyfilla, Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent.	M ²	300	R	R
9B	Prepare existing external concrete parking pillars (bollards) by sanding down and fill in cracks using Polyfilla, ensure pillars are erected vertically, plumb, and properly aligned using levels and bracing during curing. Supply and apply two coats of Plascon/ Double Velvet wall paint or equivalent, matching the main building external paint.	No.	34	R	R
9C	Supply and replace missing 8mm galvanized steel chains of appropriate gauge. Secure chains to pillars using heavy-duty anchor bolts or welded brackets and ensure chains are tensioned and aligned for functional use.	No.	33	R	R
9D	Conduct a full survey of the roof to identify damaged, cracked, or missing tiles. Assess underlying battens, underlay, and waterproofing for potential damage. Remove loose debris, broken tiles, and damaged fixings. Supply and fix new roof tiles matching the existing type, size, and colour and fix tiles securely to battens using corrosion-resistant nails or clips and ensure proper overlap and alignment for watertightness.	ITEM	1	R	R
9E	Assess the extent of cracks on the stoep surface and edges. Clean the cracked areas thoroughly, removing dust, loose concrete, and debris and cut and widen cracks where necessary to ensure proper bonding of repair material. Supply and apply bonding agent to prepared surfaces and fill cracks with appropriate repair mortar or epoxy compound and reinstate surface level and finish to match existing stoep texture.	ITEM	1	R	R
9F	Carefully dismantle and remove all existing gutters, downpipes, and fittings and safely dispose of damaged or corroded materials in accordance with municipal regulations. Supply and install new PVC gutters with matching downpipes, brackets, and accessories. Ensure all materials comply with SANS standards and fix new gutters securely to fascia boards using corrosion-resistant brackets at 900mm intervals.	M	75.8	R	R

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	Install downpipes with proper alignment and secure fixings and ensure correct falls and slopes for efficient water flow and seal all joints with approved waterproof sealant.				
9G	Assess all exterior window frames for peeling paint, rust, cracks, or surface damage and identify frames requiring minor repairs before painting. Remove loose, flaking paint using scrapers or sanding equipment. Clean frames thoroughly to remove dirt, dust, and grease. Repair minor cracks or gaps with exterior-grade filler. Supply and apply two coats of high-quality, weather-resistant exterior paint.	No.	ITEM	R	R
	SUBTOTAL				
	CONTINGENCY (Compulsory)			R	R
	HEALTH AND SAFETY FILE		10%	R	R
	SUBTOTAL		ITEM		R
					R
	ADD 15% VAT				
	GRAND TOTAL				R
					R

NB: FAILING TO ATTEND SITE MEETING & ATTACH RETURNABLE DOCUMENTS / MINIMUM REQUIREMENTS AS REQUESTED BEFORE CLOSING DATE & TIME OF INFORMAL TENDER WILL RESULT IN DISQUALIFICATION.

Supplier Name: -.....

Contact Name: -.....Tel No.....

Signature: -.....Date: -.....

NB: THIS DOCUMENT MUST BE COMPLETED AND LOADED ONTO ON-LINE SUBMISSION AS ATTACHMENT BEFORE THE CLOSE OF TENDER DATE & TIME

NB!! Price/s submitted must include VAT, whether you are VAT registered or not, in line with the PPPFA of 2022 and section 64 of the VAT Act, No 89 of 1991.