

INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY

BUDGET AND TREASURY DIRECTORATE
PURCHASING AND STORES DIVISION

Tender Number: CSQ09266034
Buyer: Witbooi, Mr AE [90000594]

Closing Date: 2026-10-29
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	BUILDING RENOVATIONS	Tenders are invited for Building Renovations work as per specifications and returnable pricing schedule available on the NMBM on-line Tender portal.	AA189381/1

Compulsory site meeting to be held:

Venue: 93-97 Harrower Rd Municipal
Depot Harrower Rd
North End
Gqeberha

Date: 20 October 2026
Time: 09h30am

Tenderers will be further evaluated only
if they meet the minimum requirement
as per specifications stated below:
Brand name /Delivery Period of item
must be stated on informal tender quote
with submission on electronic system.
Brochure /sample of item may be
requested from short listed tenderers
after closing of Tender and to be
provide within 72 hours of the request to
provide.
Failure to meet the minimum
requirements will deem the tender
non-responsive.

For further information please contact
Mr F Mamatt @ 041 994 1173.

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

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SCOPE OF WORK AND SPECIFICATION

- 1. Purpose:** To revamp one office at Plant Maintenance Division
- 2. Background:** To remove damage carpet, paint the internal wall, remove all damaged blinds and repair window.
- 3. Scope of Work**

Conditions of Informal Tender	1. Informal tender is open for all CIDB 1 (GB) and higher contractors. 1.1 A copy of the Active CIDB registration or Registration Number to be submitted as a returnable schedule. 1.2 Verification of Active CIDB registration will be done on the day of scoring 2. Orders will be issued based on the CIDB grading per year. 3. Tender conditions to be that of the CIDB and GP GCC 2010. 4. Please take note that should you not complete the work within the delivery period, the NMBM reserves the right to cancel the Order in terms of clause 23.2 of the GP GCC 2010. 5. Please further take note that Contingency has been allowed for in the Returnable Pricing Schedule and as per clause 18 and 25 of the GP GCC 2010. Authorisation must be received from the Project Manager prior to work being performed on site. Take note that this is a percentage of the amount to do the works for unexpected / unforeseen events, which gets deducted from the offered price if not required. 6. The rates supplied by the Service Provider are deemed to be all inclusive. Including the Provision of security where necessary to guard the material delivered on site. Note: NMBM is not responsible for lost or stolen items or materials on site that belong to the contractor, the contractor is solely responsible for the security of its belonging.
Functionality	<u>SCOPE OF WORKS</u> Wall preparation 17.25m²: • Clean, sand, and repair wall surfaces. Apply one coat of Plascon alkali-resistant primer or equivalent to treat wall for dampness.

	Paint application 17.25m²: - Supply and apply two coats Plascon washable acrylic PVA paint (Plascon Wall & All or approved equivalent, Finish to be uniform, stain-resistant, washable, and free of defects. Colour and sheen level. FLOOR FINISHES 16.67m²: - Remove damaged carpet and prepare the floor to receive new laminated flooring. - Supply and install new 8mm thick (C4) match existing click laminated flooring and make good. Blinds 2No: - Remove damaged blinds and replace with 50mm basswood (0.96m x 1.4m high)/2 blinds. Window 1No: - Repair and relining the existing window, including adjustment/ replacement of hinges and locking mechanism to ensure proper closing and locking operation, complete.
Requirements	<u>General</u> - A Health & Safety file is a requirement for this informal tender as it relates to the works if any. - Contractor to confirm price and delivery date submitted before order is approved. - The contractor must, within 3 days of receiving the letter of appointment or order number from SCM, submit a scheduled programme with clear commencement and completion. Take into account the delivery date submitted on the offer. - Should a contractor fail to comply with the specification or schedule programme submitted, the PM will on behalf of the client give notice of its intention to terminate the order. If the contractor does not remedy the non-performance, the order will be terminated within 3 working days. - Rubble to be removed daily from site. No Part Payment will be made in this contract. Service providers to ensure that there is adequate funding to do the works. - Working hours are to be weekdays between 08H00 and 16H00. After hours or non-working hours and weekends to be approved by Project Manager. No additional labour to be incurred by NMBM on work done after hours. - The service provider is to use local ward-based labour. Further take note that, for projects that are R 30 000-00 and above, the service provider is to complete EPWP certificates

	and supply all necessary documentation when submitting an invoice. For more information, contact Brian Mabusela on 0415061093. ○ Service provider to ensure that all staff sign attendance register daily. ○ SITE MEETING IS COMPULSORY. Venue: 93-97 Harrower Rd Municipal Depot, Harrower Rd, North End, Gqeberha Date: 20 October 2026 Time: 09:30am ○ Only Service Providers registered on the Municipal database, tender will be considered.
	<u>MINIMUM REQUIREMENTS.</u> • CIDB 1 GB or Higher– Provide certificate • Carpentry & Painting Provide trade test,CETA/BIBC card, certificate/ completed apprenticeship certificate • Fully completed price schedule – Provide <u>Above must be up-loaded on the on-line Tender portal before Close of Informal Tender date and time to avoid been NON-RESPONSIVE.</u>

4. Evaluation Process

- It is important to note that any proposal that does not conform fully to the above will be disqualified and will not be considered.
- Secondly the proposal will be evaluated according to the tender evaluation process applicable to the NMBM.

5. Disputes

Disputes must be settled by means of mutual consultation, mediation (with or without legal representation) or when unsuccessful, in a South African Court of Law.

6. Queries

Queries can be directed to:

Project Manager: Mr F. Mamatt

Email: fmamatt@mandelametro.gov.za

Tel: (041) 994 1173

Cell: 076 832 8664

Corporate Services

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RETURABLE PRICE SCHEDULE

ITEM	DESCRIPTION	QTY	RATE	AMOUNT
1.	Wall preparation: Clean, sand, and repair wall surfaces. Apply one coat of Plascon alkali-resistant primer or equivalent to treat wall for dampness.	17.25m ²	R	R
2.	Paint application: Supply and apply two coats Plascon washable acrylic PVA paint (Plascon Wall & All or approved equivalent), Finish to be uniform, stain-resistant, washable, and free of defects. Colour and sheen level.	17.25m ²	R	R
3.	FLOOR FINISHES: Remove damaged carpet and prepare the floor to receive new laminated flooring.	16.67m ²	R	R
4.	Supply and install new 8mm thick (C4) match existing click laminated flooring and make good.	16.67m ²	R	R
5.	Blinds: Remove damaged blinds and replace with 50mm basswood (0.96m x 1.4m high)/2 blinds.	2 No	R	R
6.	Window: Repair and relining the existing window, including adjustment/ replacement of hinges and locking mechanism to ensure proper closing and locking operation, complete	1 No	R	R
	Contingency 10% (COMPULSORY)		10%	R
	Health and Safety File	R		R
	SUBTOTAL	R		
	ADD 15 % VAT	R		
	TOTAL			

Supplier Name: -

Contact Name:-.....Tel No.....

Signature:-.....Date:-.....

NB: FAILING TO ATTEND SITE MEETING & ATTACH RETURNABLE DOCUMENTS / MINIMUM REQUIREMENTS AS REQUESTED BEFORE CLOSING DATE & TIME OF INFORMAL TENDER WILL RESULT IN DISQUALIFICATION.

NB: THIS DOCUMENT MUST BE COMPLETED AND LOADED ONTO ON-LINE SUBMISSION AS ATTACHMENT BEFORE THE CLOSE OF TENDER DATE & TIME

NB!! Price/s submitted must include VAT, whether you are VAT registered or not, in line with the PPPFA of 2022 and section 64 of the VAT Act, No 89 of 1991.