

INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY BUDGET AND TREASURY DIRECTORATE PURCHASING AND STORES DIVISION

Tender Number: CSQ09266044
Buyer: September, Mr RR [00024558]

Closing Date: 2026-10-13
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	EACH	BIOMETRIC ACCESS CONTROL	Removal of Redundant Access Control Units and the Supply and Installation of New Biometric Access Control Mechanisms.	Z618779

Compulsory Site:
Date : 06 October 2026
Time : 11:00am
Venue: Mfanasekhaya Gqobose
Building, 12th Floor, Govan Mbeki,
Central, Gqeberha

Minimum requirement documents MAY be Requested from Shortlisted bidders after the tender closing date. Bidders will be required to submit such documentation within three (3) working days of the request, or within an alternative timeframe agreed to in writing with the relevant Project Manager, failing of which the bid will be deemed non-responsive and excluded from further evaluation.

For further enquiries please contact Ms
Tanya Jonas@0415061367/1561

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

**SPECIFICATION FOR THE REMOVAL OF REDUNDANT ACCESS CONTROL UNITS
AND THE SUPPLY ; DELIVERY AND INSTALLATION OF NEW BIOMETRIC ACCESS
CONTROL MECHANISMS ON THE 12TH FLOOR, MFANASEKHAYA GQOBOSE
BUILDING, GOVAN MBEDI AVENUE,CENTRAL,GQEBERHA**

**Compulsory requirements are below and bidders who do not
adhere to the compulsory requirements will not be considered :**

1. Attendance of the **compulsory clarification meeting**
2. Manufacturer's warrantee of two (2) years on the biometric mechanism
3. Indicate the Brand name offered
4. Submit a detailed Brochure of all the functionality linked to the Biometric System offered
5. Approved Health and Safety file as , inter alia, electrical work will be required

FUNCTIONAL REQUIREMENTS

- To be linked to an access control maintenance facility that will allow for user permission per door and per period (daytime/after hours ,etc.) to be maintained by a NMBM official(s) ,i.e. a NMBM official(s) will activate user /deactivate user
- To allow for a real-time access log per door
- To allow for retrieval of access logs per door by a designated NMBM official(s)
- To allow for fingerprint biometrics per door with a sound notification for either access granted and/or access denied
- To allow for self-exit mechanism per door that allows unlinked Users the ability to exit
- To allow for a designated "master" user override per door
- To allow for a master "key" or "card" override per door for emergencies ; power outages , etc.
- The control mechanism (installation devices) for the doors to be mounted inside of the ceiling of the office area of the 12th Floor
- Installation to be done during working hours ONLY , i.e. 08:00 a.m. – 16:30 p.m. Monday-Friday
- ALL work to be concluded within fourteen (14) working days of receiving the NMBM's Order

