INFORMAL TENDER ADVERT

NELSON MANDELA BAY MUNICIPALITY
BUDGET AND TREASURY DIRECTORATE
PURCHASING AND STORES DIVISION

Tender Number: CSQ11266220
Buyer: Witbooi, Mr AE [90000594]

Closing Date: 2026-12-11
Closing Time: 11:00 A.M

Telephone : 041 506 7630

REFER ALL ENQUIRIES TO THE BUYER

ITEM	QUANTITY	UNIT	KEY WORD	DESCRIPTION	REQUISITION
1	1.00	LOT	PAINTING	Tenders are invited for Painting work as per specifications and returnable pricing schedule available on the NMBM on-line Tender portal. Compulsory site meeting to be held: Venue: Ward 52 Office Despatch Town Hall Despatch Date: 08 December 2026 Time: 09h30am Samples and/or brochures may be requested from bidders after the tender closing date and time. Failure to provide the requested items within three (3) working days of the request, or within an alternative timeframe agreed to in writing with the relevant Project Manager, will render the bid non-responsive and excluded from further evaluation. For further information please contact Ms F Manxoyi @ 082 301 0065.	AA185080

THE FOLLOWING CONDITIONS APPLY TO THIS INFORMAL TENDER

- BEFORE COMPLETING THIS FORM, SERVICE PROVIDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF SPECIFIC GOALS, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATION OF 2022 THE 80/20 SYSTEM APPLIES TO THIS TENDER.
- Acceptance of this tender submission is subject to the General Conditions of Tender and Conditions of Purchase
- Acceptance of this tender is subject to successful registration on the Nelson Mandela Bay Supplier Database.
- For further information to register, please call Compliance Section @ 041 506 3274
- Failure to comply with these conditions may invalidate your tender submission.
- All tender prices should be valid for a minimum period of thirty (30) days from date of tender.
- ALL TENDER RESPONSES SHOULD BE COMPLETED ONLINE AND NO FAX SUBMISSION WILL BE ACCEPTED BY SUPPLY CHAIN UNIT.

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SCOPE OF WORK AND SPECIFICATION

1. **Purpose**
   To paint kitchen internal walls and ceiling at Ward 52, Despatch Town Hall.

2. **Background**
   The kitchen has not been painted in a very long time.

3. **Scope of Work**
   To paint kitchen internal walls and ceiling.

DESCRIPTION OF WORKS	
Conditions of Informal Tender	**1. Informal tender is open for all CIDB 1GB and higher contractors.** **1.1 A copy of the Active CIDB registration or Registration Number to be summitted as a returnable schedule.** **1.2 Verification of Active CIDB registration will be done on the day of scoring** **2. Orders will be issued based on the CIDB grading per year.** **3. Tender conditions to be that of the CIDB and GP GCC 2010** **4. Please take note that should you not complete the work within the delivery period, the NMBM reserves the right to cancel the Order in terms of clause 23.2 of the GP GCC 2010.** **5. Please further take note that Contingency has been allowed for in the Returnable Pricing Schedule and as per clause 18 and 25 of the GP GCC 2010. Authorisation must be received from the Project Manager prior to work being performed on site. Take note that this is a percentage of the amount to do the works for unexpected / unforeseen events, which gets deducted from the offered price if not required.** **6. The rates supplied by the Service Provider are deemed to be all inclusive. Including the provision of security where necessary to guard the material delivered on site.** **Note: NMBM is not responsible for lost or stolen items or materials on site that belong to the contactor, the contactor is solely responsible for the security of its belonging**
Functionality	**SCOPE OF WORKS** **PAINTING** **Internal walls:**

	Prepare walls to receive new paint by sanding down to a smooth and clean finish. Fill-in cracks using Polyfilla. Supply and paint one coat primer and two coats Acrylic PVA wall paint to match the existing. • **Total = 75m²** **Paint to steel window frames:** Sand down and prepare surfaces to receive one coat primer and two coats steel emulsion paint (white). 600 x 1500mm. • **Total = 2m²** **Ceiling:** Prepare ceiling by sanding down surfaces to a smooth finish. Supply and paint one coat universal undercoat and two coats Matte Acrylic ceiling paint (white). • **Total = 15m²** **Cornice:** Prepare cornice by sanding down surfaces to a smooth finish. Supply and paint one coat universal undercoat and two coats Matte Acrylic ceiling paint (white). • **Total = 11m** **Skirting:** Prepare MDF skirting surface (clean, sand and fill gaps). Apply wood primer and apply 2 coats of high-quality, water-based polyurethane varnish. Ensure a smooth, even finish matching the existing color. • **Total = 11m** **<u>VARNISH</u>** **Internal door:** Sand down and prepare doors and skirting to receive two coats varnish. • **Total = 6m²** **Internal door:** Ditto, to timber opening above counter on both sides (1000 x 1200mm) • **Total = 3m²** **Please leave site clean on completion.**

Requirements	**General** o A Health & Safety file is a requirement for this informal tender as it relates to the works if any. o **Provide proof of trade test certificate**/CETA/BIBC card or completed apprenticeship contract relevant to the scope of works. **This is a returnable document.** o Contractor to confirm price and delivery date submitted before order is approved. o The contractor must, within 3 days of receiving the letter of appointment or order number from SCM, submit a scheduled programme with clear commencement and completion. Take into account the delivery date submitted on the offer. o Should a contractor fail to comply with the specification or schedule programme submitted, the PM will on behalf of the client give notice of its intention to terminate the order. If the contractor does not remedy the non-performance, the **order will be terminated** within 3 working days. o Rubble to be removed daily from site. o **No** Part Payment will be made in this contract. Service providers to ensure that there is adequate funding to do the works. o Working hours are to be weekdays between 08H00 and 16H00. After hours or non- working hours and weekends to be approved by Project Manager. No additional labour to be incurred by NMBM on work done after hours o The service provider is to use local ward-based labour. Further take note that, for projects that are R 30 000-00 and above, the service provider is to complete EPWP certificates and supply all necessary documentation when submitting an invoice. For more information, contact Brian Mabusela on 0415061093 o Service provider to ensure that all staff sign attendance register daily. o **SITE MEETING IS COMPULSORY.** **Venue: Ward 52 Office** **Despatch Town Hall** **Despatch** **Date: 08 December 2026** **Time: 09h30am** Returnable Schedule with the Returnable as per SCM requirements **Minimum requirements:** o **Provide proof of trade test certificate**/CETA/BIBC card or completed apprenticeship contract relevant to the scope of works. **This is a returnable document.** o Provide a fully completed Returnable Schedule as per SCM requirements. o A copy of the Active CIDB registration or Registration Number to be summitted as a returnable schedule. o Verification of Active CIDB registration will be done on the day of scoring.

	The above must be submitted online before close date and time failing which will render submission non-responsive.

4. **Evaluation Process**
   a) It is important to note that any proposal that does not conform fully to the above will be disqualified and will not be considered.
   b) Secondly the proposal will be evaluated according to the tender evaluation process applicable to the NMBM.

5. **Disputes**
   Disputes must be settled by means of mutual consultation, mediation (with or without legal representation) or when unsuccessful, in a South African Court of Law

6. **Queries**
   Queries can be directed to:

Project Manager:	Faniswa Manxoyi
Email:	fmanxoyi@mandelametro.gov.za
Tel:	(041) 506 1202
Cell:	082 301 0065

nelson mandela bay
MUNICIPALITY

Corporate Services

INFORMAL TENDER CSQ11266220

RETURNABLE PRICE SCHEDULE

ITEM	DESCRIPTION : Ward 52..Despatch Town Hall	QTY	RATE	AMOUNT
A	**PAINTWORK**			
A1	**Internal walls:**Prepare walls to receive new paint by sanding down to a smooth and clean finish. Fill-in cracks using Polyfilla. Supply and paint one coat primer and two coats Acrylic PVA wall paint to match the existing.	$75m^2$	R	R
A2	**Paint to steel window frames:**Sand down and prepare surfaces to receive one coat primer and two coats steel emulsion paint (white). 600 x 1500mm.	$2m^2$	R	R
A3	**Ceiling:**Prepare ceiling by sanding down surfaces to a smooth finish. Supply and paint one coat universal undercoat and two coats Matte Acrylic ceiling paint (white).	$15m^2$	R	R
A4	**Cornice:**Prepare cornice by sanding down surfaces to a smooth finish. Supply and paint one coat universal undercoat and two coats Matte Acrylic ceiling paint (white).	11m	R	R
A5	**Skirting:**Prepare MDF skirting surface (clean, sand and fill gaps). Apply wood primer and apply 2 coats of high-quality, water-based polyurethane varnish. Ensure a smooth, even finish matching the existing color.	11m	R	R
B	**VARNISH**			
B1	**Internal door:**Sand down and prepare doors and skirting to receive two coats varnish.	$6m^2$	R	R
B2	Ditto, to timber opening above counter on both sides (1000 x 1200mm)	$3m^2$	R	R
	GENERAL	NIL	NIL	NIL
	Contingency (Compulsory)	10%		R
	Health and Safety file	Item		R
	SUBTOTAL	R		
	ADD 15% VAT	R		
	TOTAL	R		

Supplier Name: -.....

Contact Name:-.....Tel No.....

Signature:-.....Date:-.....

NB: FAILING TO ATTEND SITE MEETING & ATTACH RETURNABLE DOCUMENTS / MINIMUM REQUIREMNENTS AS REQUESTED BEFORE CLOSING DATE & TIME OF INFORMAL TENDER

The **fully** completed pricing schedule/pricing document must be filled out and uploaded to the Informal Tender Portal by the stipulated closing date and time. Failure to comply with this requirement will render the bid non-responsive and excluded from further evaluation.

NB!! **Price/s submitted must include VAT, weather you are VAT registered or not, in line with the PPPFA of 2022 and section 64 of the VAT Act, No 89 of 1991.**